



Tri-County Mental Health Board

APPROVED Meeting Minutes

A meeting of the **Tri-County Mental Health Board ("Board")** was held at 11:00 A.M. Pacific Time on **Tuesday, October 13th, 2020** at Mid-Columbia Center for Living, 1060 Webber Street, The Dalles, OR 97058 via virtual MS Teams.

Board Members Present:

Wasco County Commissioner Scott Hege
Hood River County Commissioner Karen Joplin
Sherman County Commissioner Joan Bird

MCCFL Staff Present:

June Gower, Executive Director
Al Barton, Deputy Director
Desirae Tarrance, Executive Assistant
Keith Howes, Human Resources Director

Guests:

Dennis Zeimer, AFSCME
Anna Tania, AFSCME

Commissioner Scott Hege called the meeting to order at 11:02am.

1) - COMMUNITY MEETING:

Dispensed during this virtual meeting. Commissioner Hege welcomed Sherman County Commissioner Joan Bird to the Tri-County Board of Commissioners. Commissioner Bird will be taking former Sherman County Commissioner, Tom McCoy's seat on the TCB mental health Board.

2) - APPROVAL OF MEETING MINUTES SEPTEMBER 8TH AND 10TH SPECIAL SESSION)

County Commissioners made the motion to approve the September 8th and September 10th Special Meeting Minutes and presented:

*Motion: Commissioner Karen Joplin
Second: Commissioner Joan Bird
Approve: Unanimous*

3) - PUBLIC COMMENT:

No public comment at this meeting.

4) HUMAN RESOURCES UPDATE:

POSITION JUSTIFICATION:

Mr. Howes expressed desire to trade a management position to a Senior Human Resources business partner position, this will need a motion and approval to approve this change. No negative impact noted to the budget and was reviewed by Commissioner Joplin.

Motion: Commissioner Karen Joplin

Second: Commissioner Joan Bird

Approve: Unanimous

SALARY AND COMPENSATION BUDGET:

Mr. Howes is currently being held accountable by the Executive Director for the entire budget and compensation expenses at Mid-Columbia Center for Living, which is standard to a Human Resources position. Mr. Howes requested the Board give permission for Mr. Howes and the Executive Director to be able to restructure the organization as they see fit, without having to coming to the Board for approval for each personnel decision. The Executive Director and Human Resources will update the Board after these decisions have been made. Dr. Gower stated that these positions have been approved by the Board in June prior to Mr. Howes accepting his Human Resources position at Mid-Columbia Center for Living. Commissioner Joplin stated that she felt it is appropriate to grant this request, pending no negative impact to the budget. Commissioner Bird second this request.

Motion: Commissioner Karen Joplin

Second: Commissioner Joan Bird

Approve: Unanimous

UNION UPDATE:

Ground rules have been established and agreed upon. Proposals have been exchanged and reviewed at negotiations.

FINANCE DIRECTOR UPDATE:

A finance director has been hired and will be starting at MCCFL on November 2nd, 2020.

5) - FINICIAL REPORT:

CORRECTED FINANCIALS FROM 9/8/20 TCB MEETING:

Pages 15-19 reflect corrected financials for July.

REVENUE AND EXPENSES:

Cash flow for August is slightly below 2019 cash flow (Pg. 20). Third party receivables have some outstanding accounts, reflected on pg. 20. Pacific Source has some cash holds, reflected in the decreased in budget for the month of August, a 14% variance reflected. MCCFL has been presented the second Glide Path reflected in Liabilities, Pacific Source has withheld this money. The next Glide Path payment will be reflected in January 2020, as it's a 6 month pay out. Dr. Gower identified that these accounts were not accurate and is working on reconciliation of these numbers. Uptick identified in payroll liabilities stemming from Oregon Workshare Unemployment. Last year MCCFL was at \$2 thousand and this month at \$22 thousand.

Total liabilities increased this year, compared to last year which was at \$5.9 million dollars.

(Pg. 21) includes August and July financials numbers, which had a small uptick in revenue due from shortages in finance, these positions have been filled and will reflect in accounts payable.

I/DD funding reflected in August, which will be reflected in September financials since MCCFL is no longer receiving funding for I/DD program. A onetime insurance payment anticipated to be paid at the beginning of January 2021.

Write offs have declined, a direct reflection of seasonal workers decreasing this month. Commissioner Hege inquired to reduction next month from I/DD program, and stated there should be a correlation with I/DD wages and benefits.

Outstanding billings in the month of August from I/DD programs. The financial processing has not been completed as of the month of September; I/DD funding should be settled by October 2020.

Commissioner Joplin asked regarding for-casting financials for the next few months. Dr. Gower spoke to reimbursements and encounters have taken a dip, and an outstanding Glide Path. Pg. 22 is the same but reflected more closely with August budget. The month of June \$2 million shortfall was moved to capital, leaving a very small budget for replacement and purchases. MCCFL has approximately \$300-350 thousand that Pacific Source still owes from the Glide Path reconciliation. Reserves reviewed and Dr. Gower spoke to the preservation of the LGIP. July reserves had \$5 million, and in August \$4.6 million. It was noted that no reserves have been spent in the month of August.

Dr. Gower spoke to unforeseen contingencies, which have increased in the month of August.

ENCOUNTERS:

Deputy Director, Al Barton spoke to 9/30/2020 Cap (capitated) & HVE (High Value Encounters): Pg. 25 reflects this graph. Lighter blue lines (CAP) and the darker blue line (HVE) encounters. MCCFL funding models are split into these 2 payment structures, capitated and high value encounters. The Deputy Director spoke to historical encounters which were higher due to the Cottage program, which has been closed due to COVID. The Cottage program is planning on re-opening in November 2020. Historically, case managers and children's services would be spending more time with clients but due to COVID-19 this has seen a decline in these visits. The 5th week in September only had 3 days, which is reflected by the downtick on the graph. High value encounters have taken a slight dip as well due to the staffing decline in clinical positions. MCCFL website has multiple positions open and is recruiting for 6-7 clinical positions. In the Crisis Department. Clinicians have been hired for Wasco county, and Sherman County will also have a few clinicians starting in November. Mr. Barton also spoke to clinician's notes and documentation from encounters, and the need for increased efficiency trainings with staff. Dr. Gower spoke to the recruiting process being redesigned at MCCFL, aiming for talent and longevity in employment. She also spoke to MCCFL hiring an experienced coder, which MCCFL has not had for a long time.

6) - FOLLOW UP FROM LAST TCB MEETING:

LINCOLN BUILDING UPDATE:

No changes in Lincoln building sale. Dr. Gower has spoken with the CLCM (Community Living Case Management) regarding leasing the Lincoln building. The building has currently been used as MCCFL storage, and lots of cleanup & remodeling is needing to happen to the building before it's ready to lease out. Dr. Gower had a few other lease interests and had met with Commissioner Hege for a walk through of the Lincoln building a few weeks ago. Dr. Gower purposed to the Board of Commissioners to consider a lease option for the Lincoln Building, to which the Commissioners agreed. Commissioner Bird inquired about the insurance coverage for leasing could increase. Dr. Gower also stated that the Lincoln Building taxes would also increase since the building is currently under a tax exempt status, which Commissioner Hege stated the leaser would be responsible for paying in the event that tax status changed.

7) - EXECUTIVE DIRECTOR UPDATE:

2021-2023 OHA/ODDS BUDGET CUTS:

This is an informational update: in September DDS sent out to all providers proposed funding cuts. They are looking at an additional pro-rate of 4%. OHA is also (Pg. 32) proposing funding cuts as well. No final numbers announced through OHA yet. The proposed reductions will affect MCCFL's budget, but not known by how much at this point. Pg. 32 also reflects the state reforms released in August. Another budget reduction from OHA that will account for \$103 million dollars. (Pg. 33) reflects changes in Oregon Health and Science University is facing cuts in their general funds, reflecting how these changes how this will reflect rural funding. Dr. Gower will share as more information is released from Gov. Brown.

CPA ASSISTANCE:

2020 fiscal year has not been closed at MCCFL due to the Finance Director retiring and no replacement identified since June 2020. The CPA, who is contracted at MCCFL will close the books for this year. MCCFL has been receiving several requests for audits, which were delayed due to COVID will not take place at the end of this year.

WARMLINE STATS UPDATE:

The warmline continues to be advertised through MCCFL's website, even though utilization has decreased.

BUDGET COMMITTEE UPDATE:

In August it was agreed there would be a new structure regarding the MCCFL budget Committee. Carrie Rassmusen has been identified for Hood River county budget committee representative. Wasco and Sherman identified as still needing a representative by November 2020. Commissioner Bird (Sherman) and Commissioner Hege (Wasco Co.) to present budget representatives by November 2020. Dr. Gower's goal for the new budget committee representatives and Finance Director to review the CCO's contracts.

GRANTS UPDATE:

FEMA grant is back on the table for MCCFL, yet again. Dr. Gower will have to update MCCFL expenses and will re-submit to FEMA. MCCFL will continue to attempt to collect funding for supplies and equipment purchased when COVID arrived. MCCFL is in the process of applying for an HHS grant, no more details currently. MCCFL has received very little provider relief from Pacific Source. GOBHI did not receive the grant MCCFL had co-applied for. Commissioner Hege spoke to the CARES act grant had been awarded through the county, other entities such as NORCOR have applied and Commissioner Hege requested Dr. Gower to apply under the CARES act. Commissioner Joplin recommended Dr. Gower contact Jeff Hexel in Hood River regarding Hood River funds.

I/DD TRANSITION:

I/DD program historically housed at MCCFL is now housed with Community Living Case Management (CLCM) through Southwestern Oregon. Maliea Yakymi is now the program manager for the new I/DD CDDP program. The transition went smoothly, and Mr. Barton expressed kudos to CLCM for an easy transition. Consolidation changes occurred when the program transitioned to CLCM, and now only has 1 office in The Dalles (in the old MCCFL location on 3rd street). Deputy Director encouraged the Board members and public to stop in and say hi. A link to I/DD information is still housed on MCCFL's website.

CRISIS STABILIZATION UNIT:

STOP Center/Crisis Stabilization Unit is recognized by Centers for Medicare/Medicaid, which is federally funded however Oregon State does not recognize it. The goal of the unit is to keep the client from going from a state of crisis into a mental hospital. This is considered an ambulatory unit and not an inpatient-permanent unit. Dr. Gower is working with local law enforcement and hospitals on creating a business plan for this stabilization center unit. Dr. Gower is also working with OHA to define funding for this program, as it'll have to be self-sustaining. More information to come as it is released.

ADDITIONS TO THE AGENDA:

Dr. Gower spoke to the desire to invite Mr. Peter McGarry from Pacific Source to explain encounters to the Tri-County Board of Commissioners. She requested feedback from the Board on inviting Mr. McGarry to the November Tri-County Board, and they agreed. Commissioner Joplin included to address MCCFL credentialing with Pacific Source during this time. Dr. Gower spoke to the challenges in discrepancies regarding DMAP payments, credentialing, and historical payment discrepancies

Commissioner Hege inquired as the email that he sent out last week regarding a situation and the Chief of Police in Wasco County. Dr. Gower requested that Al Barton give this update. Deputy Directory spoke regarding a MCCFL client. There will be a Civil Commitment Hearing following this case.

Wasco County Commissioner Scott Hege adjourned the meeting at 12:40PM.