A meeting of the Tri-County Mental Health Board ("Board") was held at 11:00 A.M. Pacific Time on **November 12, 2019** at Mid-Columbia Center for Living, 1060 Webber Street, The Dalles, OR 97058.

**Board Members Present:**
Wasco County Commissioner Scott Hege, Board Chair
Hood River County Commissioner Karen Joplin
Sherman County Commissioner Tom McCoy

**MCCFL Staff Present:**
Al Barton, Interim Executive Director
Mel Heuberger, Accounting Manager
David Pickering, Human Resource Manager
Amy Johnson, Human Resource Assistant

**Guests:**
Elke Geiger Towey, Program Manager, Columbia Gorge CCO PacificSource
Kristina Kalkman, Talence Agency
Lynette Carney, Talence Agency (via phone)

Commissioner Scott Hege called the meeting to order at 11:04 A.M.

1) - **COMMUNITY MEETING:**
A Community Meeting ensued.

2) - **APPROVAL OF MEETING MINUTES (OCT. 08, 2019 & NOV. 08, 2019):**
Sherman County Commissioner Tom McCoy made the motion to approve the October 08, 2019 and the November 08, 2019 Board Meeting Minutes were approved and presented:

- **Motion:** Commissioner Tom McCoy
- **Second:** Commissioner Karen Joplin
- **Approve:** Unanimous

3) - **PUBLIC COMMENT:**
There was no Public Comment.

4) - **FINANCIAL REVIEW:**
Mel Heuberger presented the September 2019 Financials. Revenue, expenses, contracted services, prevention funding, communication expenses (cyber security insurance), capital outlay, CCBHC funding, building expenses (including loans), and the future of CCBHC funding were
Calculation of Reserve Current reviewed and discussed. Additional financial discussions included, but were not limited to, reserves and unforeseen contingencies, projected funds explained, Fee-for-Service (FFS) reconciliation, and encounter data. The summary encounter by month (year-to-date) from the client services report was reviewed; it was noted “screening” has been added to this report (starting in July 2019). FFS receipts to budget discussed. Payments received (FFS) discussed to include our current 54% return on billed services. The Reimbursement Schedule discussed with some confusion around the PMPM rate; Elke Towey is going to look into this for Mel. The Reconciliation Summary from PacificSource was presented and discussed; this document is confusing to all. Service date versus payment date, holdback versus withhold, etc. discussed. Again, Elke will seek clarification for Mel. The capitation payment summary was discussed. It was noted the OOA holdback is residual. In terms of the performance withhold settlement summary, Elke will check into dates for Mel. Mel records 50-75% into budget. There is more to learn on the reconciliation. Mel will reference InTouch for additional information.

5) - **CAPACITY REVIEW:**
Al Barton reviewed the summary encounters by month with the Board. He asked how in-depth they would like data to be. The Board would like to see goal encounters to define capacity with actuals for comparisons. They would like a clearer picture of how we are doing. CCO 2.0 briefly discussed to include local access difficulties.

6) - **SALE OF LINCOLN BUILDING (DECISION ON REALTOR):**
Al Barton presented two commercial realtors he has been in touch with. A brief discussion ensued. Conclusion: MCCFL will list the property through Brian Lauderbach of Windermere on a time-limited sales contract, going up a bit on the asking price. A brief discussion ensued regarding options for the proceeds.

*Per ORS 192.669 (2) (a) the Board elected to go into an Executive Session at 1:04 P.M.*

7) - **EXECUTIVE SESSION:**
Executive Director Recruitment discussed.

*Per ORS 192.660 (2) (a) the Board elected to end the Executive Session at 2:05 P.M.*

8) - **EXECUTIVE DIRECTOR RECRUITMENT:**
The next steps of the Executive Director Recruitment process were discussed.

*Commissioner Hege adjourned the meeting at 2:35 P.M.*