## Tri-County Mental Health Board

**Emergency Meeting Minutes: May 29, 2019**

**10:00 AM**

### IN ATTENDANCE:
- Hood River Commissioner Karen Joplin
- Sherman County Commissioner Tom McCoy
- Wasco County Commissioner Scott Hege
- Angie Millard, MCCFL Executive Assistant

### GUESTS:
David Pickering, Stephen Bradley, Matt English, Molly Martinez, Molly Rogers, Derek Redden, Dan Ferber, Lauren Summer, Lisa Makinson, Cindy Buege, Holly Thompson, Kristen Dillon, & Elizabeth Aughney

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<tr>
<th>TOPIC</th>
<th>KEY DISCUSSION POINTS</th>
<th>ACTION/TASK/DECISION LOG</th>
<th>RESPONSIBLE PARTY</th>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>COMMUNITY MEETING</td>
<td>There was no community meeting</td>
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<td>PUBLIC COMMENT</td>
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| INTERIM LEADERSHIP PROPOSAL APPROVAL & APPOINT THE TRANSACTION TEAM | Transaction Team Appointment: The transaction team was appointed to include the guests of this meeting and the following individuals not able to be present: Al Barton, Linda Lawig, Kimberly Lindsay, & Lowell Linder. Interim Leadership Proposal: Al Barton as interim Executive Director, and Ramona Ropek as a contracted interim Operations Director. | Motion: Commissioner McCoy  
Second: Commissioner Hege  
Approve: Unanimous | | |
| OTHER TRANSACTION BUSINESS | Commissioner Joplin presented the packet sent out to committee members. David gave an overview of the sanctuary model. David presented different options that included historical outcomes to the committee. Participants discussed using a recruitment firm vs. conducting the search in house, and vetting firms to find the best fit. Committee members agreed that using a firm would be in the best interest of all despite the potential expense. David provided a work sheet for | | | |
committee members to fill out that requested the top five attributes for an ideal candidate. Items submitted were tallied for the following top five:

1. Commitment to user advocacy – 7
2. Strong communication skills – 7
3. Forward thinking visionary – 7
4. Strong understanding of fiscal management – 7
5. Rural BH, SUD, & IDD/medical integration care experience – 4

Other items submitted included:

1. Emotional Intelligence
2. Recruitment ability/senior leadership support with knowledge & skills
3. Create culture of accountability
4. Proven experience managing fee for service, grants, contracts, fiscal budgets, & human resources.
5. Community partner & stakeholders collaboration internally & externally
6. Strategic plan development/promotion
7. Strong clinical background
8. Cultural competency
9. Aligned core values
10. Understanding of counties and regional governments

Committee members discussed the need to research different recruitment firms, the cost of recruitment, and to make sure that the contract would include a second search if the first search is not adequate. Elizabeth suggested using the firm recently used by OCH. Commissioner Joplin stated that David Pickering will be the point person for this project/process, and any questions or concerns should be routed to him. Commissioner Joplin asked committee members to study the current draft job description included in the packet to give feedback.

Meeting Adjourned at 10:30 AM

NEXT MEETING
June 5, 2019 9:30 AM – 10:30 AM

Public notices were not placed in the local newspapers as the meeting was scheduled after the deadlines to publish. Notices were placed on the MCCFL Internet on May 24, 2019.